

# CORNERSTONE

A R C H I T E C T U R E

## **Notice of Project**

**St. Clair Catholic District School Board  
St. Patrick's Catholic High School  
Facility Upgrades  
1001 The Rapids Parkway Sarnia Ontario  
Cornerstone Architecture Incorporated Project No.: 720-CP1504**

This notification is provided to inform and advise of a project proposed by the St. Clair Catholic District School Board and shall be considered as a supplement to the Instructions to Bidders which are included with the Bid Package for the project.

## **Invitation**

Offers signed under seal, executed, and dated will be received by **St. Clair Catholic District School Board, 420 Creek Street, Wallaceburg, Ontario, for St. Patrick's Catholic High School Facility Upgrades, 1001 The Rapids Parkway Sarnia Ontario until 3:00 p.m. local time, as indicated on the timeclock of the SCCDSB Reception, on April 30, 2015.**

## **Scope of Work**

Project consists of the following work, to be awarded as a single contract:

Installation of security grille, replacement glass block with aluminum windows, heat pumps and heaters and selected light fixtures. Construction of the alterations to commence after July 2, 2015. Work to be completed by August 14, 2015.

## **Bidder Registration**

General Contract Bidders shall register and obtain bid documents from the Consultant, Cornerstone Architecture Incorporated.

Registration can be done in person, by fax or email as follows:

Email: [ahannay@cornerstonearchitecture.ca](mailto:ahannay@cornerstonearchitecture.ca)

Fax: 519-432-6737

In Person: 110-700 Richmond Street, London, Ontario, N6A 5C7

A registration form will be sent out, and should be returned to Cornerstone Architecture Incorporated. Bids will not be received from General Contract Bidders who do not register with the Consultant, and who do not attend the Mandatory Site Examination and Bidders' Briefing.

## **Mandatory Site Examination and Bidders' Briefing**

A mandatory Site Examination and Bidder's Briefing has been scheduled for **April 23, 2015** beginning at **3:00 p.m.** All interested parties will meet at the front entrance of **St. Patrick's Catholic High School, 1001 The Rapids Parkway, Sarnia Ontario. The site may not be available for viewing at any other time.** All General Contractors and major substrate tenderers and suppliers are invited. Attendance will be taken and the General Contract Bidders' List prepared from attendees. Bids will not be accepted from General Contractors who do not attend the Mandatory Site Examination and Bidders' Briefing, and who do not register as a bidder with the Consultant. Attendance for subtrades and suppliers is recommended, but not mandatory.

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**Facility Upgrades**

**1001 The Rapids Parkway, Sarnia Ontario**

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## **Drawing Availability**

Drawings and Specifications are available for pick-up from Cornerstone Architecture Incorporated and will be provided to **General Contractors** who register.

Drawings and specifications will be available after **Noon** on **April 17, 2015**.

## **Addenda**

Addenda will be issued electronically to Registered Contractors during the Bid Period.

## **Contract**

The contract for will be CCDC2-08, modified with Supplementary Conditions which are part of the bid package.

## **Bid Security and Performance Assurance**

All Bidders shall provide a 10% Bid Bond and an Agreement to the Bond at time of bidding.

A Labour and Material Payment Bond and a Performance Bond, each in the amount of 50% of the Total Contract Amount is required from the successful Bidder.

## **Insurance**

At time of Bid Closing, provide a signed standard form provided by the Contractor's insurance company or broker stating its intention to provide insurance to the Bidder in accordance with the insurance requirements of CCDC2-08

## **WSIB**

At time of Bid Closing, provide a Certificate of good standing from the Workplace Safety and Insurance Board.

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## REGISTRATION FORM

GENERAL CONTRACT FIRMS MUST REGISTER WITH CORNERSTONE ARCHITECTURE INCORPORATED AND ATTEND THE MANDATORY SITE EXAMINATION/ BIDDERS' BRIEFING IN ORDER TO SUBMIT A BID.

SUBTRADES MAY REGISTER AT THEIR CONVENIENCE.

PLEASE PROVIDE THE FOLLOWING INFORMATION AND SUBMIT:

BY EMAIL: [ahannay@cornerstonearchitecture.ca](mailto:ahannay@cornerstonearchitecture.ca); OR

BY FAX: (519) 432-6737 OR

In person at 110-700 Richmond Street, London, ON

### PROJECT INFORMATION

**PROJECT:** The St. Clair Catholic District School Board  
St. Patrick's Catholic High School  
Facility Upgrades  
1001 The Rapids Parkway Sarnia Ontario  
Cornerstone Architecture Incorporated.  
Project No.: 720-CP1504

**ISSUED FOR TENDER:** April 16, 2015.

**CLOSING DATE/TIME:** April 30, 2015; 3:00 p.m. local time  
**CLOSING LOCATION:** St. Clair Catholic District School Board,  
420 Creek Street, Wallaceburg, ON

**MANDATORY SITE EXAMINATION/BIDDERS' BRIEFING** April 23, 2015; 3:00 p.m.  
St. Patrick's Catholic High School,  
Front Entrance  
1001 The Rapids Parkway, Sarnia Ontario

### FIRM INFORMATION

MARK THE APPROPRIATE SPOT TO INDICATE IF YOUR FIRM IS A GENERAL CONTRACT BIDDER OR SUBTRADE:

\_\_\_\_\_ GENERAL CONTRACT BIDDER

\_\_\_\_\_ SUBTRADE

FIRM NAME .....

CONTACT PERSON .....

ADDRESS: .....

TELEPHONE .....

FAX .....

EMAIL CONTACT .....